**SIG SPEAKER PROPOSAL**

*All proposals will be reviewed by the appropriate SIG Host. SIG sessions are learning events,*   
*so please keep the content of your session focused on the tactical objectives you list below.*   
*Engaging participants in discussion and sharing of expertise is encourages.*

**APPROPRIATE SPECIAL INTEREST GROUP**

❑ **L&D** *Needs assessment, instructional design, performance support, learner engagement and evaluation*

**Format:** Classroom or workshop

❑ **Education:** *Educational instructional design & facilitation: professors, instructors, trainers, talent developers*

**Format:** Classroom with simultaneous webcasting

❑ **Learning Technologies** *Authoring software, A/V, learning tools, social learning, technical training*

**Format:** Classroom or workshop

❑ **Career Development** *Job search, networking, resume writing and other personal development skills*

**Format:** Workshop or panel discussion

❑ **Management** *Strategy, organizational development, leadership skills, talent management*

**Format:** Classroom or workshop

❑ **Topic:** **Sales Enablement** *Sales support, sales performance, training, effectiveness, coaching and recruiting*

**Format:** This topic is facilitated by one of the special interest groups above

**YOUR PROPOSED SESSION**

Title of Session:

Why members should attend this session (context):

2-5 Objectives (At the end of the session, the participants should be able to…):

**PERSONAL**

Your name:

Position/Company:

Brief bio (emphasis on what makes you an expert on this topic):

**SUPPORT MATERIALS**

Technical needs:

Are you providing participants with any materials, such as job aids? If so, please describe:

Is there anything else that we should know about regarding your session? If so, please describe:

**\*Speakers:** Please provide us with a headshot photo as well as a graphic (if you have one) from your presentation to share on our website and Social Media sites to promote your talk. Thank you!